

July 14, 2025

A meeting of the Committee of the L.U.D. of Warren was held at the Multipurpose Building on Monday, July 14, 2025 at 6:30 p.m. with the following present: Committee member D. Friesen, Committee member J. Olson, Committee member C. Martin, Councillor D. Sinclair (arrived at 6:40 p.m.), Chief Administrative Officer Kaitlyn Griffith and Recording Secretary Corlie Larsen.

Regrets: none

Diana Friesen called the meeting to order at 6:30 p.m.

Adopt Agenda

C. Martin/J. Olson

BE IT RESOLVED THAT the Agenda for the meeting be approved with the following additions:

New Business

- Flyer for Garbage Info
- Egress for Memorial Park
- By-law Enforcement Update
- Capital Development Timeline

3 For
1 Absent
Carried

Approval of Minutes

- Cal asked for clarification on the delegation minutes from last meeting. The minutes read that Hanlan St. is outside town limits. Secretary clarified that this was in reference to the conversation meaning that this portion of the road was not within the heavily populated area of town but still within the LUD boundary.

J. Olson/C. Martin

BE IT RESOLVED THAT the Minutes from the June 9, 2025 meeting be accepted as presented.

3 For
1 Absent
Carried

Delegations

None

Note: Councillor D.Sinclair joined the meeting.

Committee Reports:

Finance

- Committee noted that the tools have been purchased and want to make sure they are added to the inventory listing.
- Committee asked where public works is at with installing the signs from the supplied listing of priorities. Financials show some signs have been purchased. Secretary advised that public works are waiting on brackets. Committee would like the LUD Seasonal employee to be installing signs as a priority.
- Shop Hydro bill has reduced from \$688.17 in April to \$190.66 for May. Secretary noted that looking over prior years the billing is typically reduced at the same time each year. Foremen had suggested that the reason for the high bill in the cold months is because of the overhead door being open when taking out equipment the building loses a lot of heat. Secretary advised that the utility billing for the April 1 to June 30 is also down to the just the basic service charges with little to no water usage.
- Committee would like clarification on the charges for limestone.

J. Olson/D. Sinclair

BE IT RESOLVED THAT the L.U.D. of Warren Committee accept the Financial Statements for June 2025 as presented.

4 For
0 Absent
Carried

RM Report – COTW and Council Meetings – No new.

Maintenance Report

- Service Tracker – Report Received. For next meeting administration to see if public works can work the spreadsheet to make the print larger. Committee ask if old outstanding requests such as the many requests for Valley Fiber to restore property could be removed off the list as they are not moving forward. CAO advised they should be left on the list as priorities but low. Some items could be re-evaluated as no longer issues and removed from the list. Foreman provided an update for the meeting that the Dog Park Lighting is to be looked at when Eastview Electric is out to do the Kotelko Pathway Project.

Items the LUD would like added to the Service Tracker:

- Reiterate SR 1922 – Sightlines are still blocked from trees to the west at Coolidge & MacDonald.
- Morton Dr at Broughton Bay has a hole in the street that needs to be filled in with gravel. Pavement coming off over the end of the plastic culvert.
- Light out at the northeast corner of Memorial Park. Right in the garden area.
- Weeds need to be sprayed along the path and previously sprayed weeds cleaned up in the Memorial Park before the end of the month when CiB judging occurs.
- ¼" down to be applied to the pathways in the Memorial Park after weed control is completed before the end of the month.
- Safety inspections required on the playground equipment at the Memorial Park there are several safety issues with the swings and slide. Swings have sharp metal sticking out and slide is at a steep angle landing on a hard surface. Severe issues need to be fixed, blocked or removed asap. A list of other items to be provided to the LUD.
- Fence rails in the Memorial Park need to be replaced some are missing or broken.
- Add reminders for the Memorial Park bookings that the Private Event signs need to be posted.

Equipment Charges – Charges received for June and added to the June financials. Committee asked about the grading time for 8hrs. It was advised that grading was required in preparation for gravel and dust control. Committee asked for clarification on RM equipment used for gravel hauling.

D. Sinclair/J. Olson

BE IT RESOLVED THAT the L.U.D. of Warren Committee accept the equipment charges with the R.M. for June as received.

4 For
0 Absent
Carried

Accessibility – No new.

Pedestrian – Waiting for notification if grant is approved.

LUD Committee Prep – Committee met on June 27th and July 10th. Judy provided an overview of items discussed such as:

- The proposed community “Warren” town sign at the south highway 6 entrance into Warren.
- The donation received for Memorial Park repairs.

- Status of the Community Sign is beyond repair.
- Extension of the Memorial Park fence at the Memorial Garden entrance as a safety measure to address resident concern.
- Cal to suggest dates to begin capital planning.
- Memorial Park status of repairs and projects such as the sprinkler, weed control, playground safety, and CiB tree planting project.
- Street sign installation status.

Steering Committee Report – No new.

Committee in Bloom – Judy provided a final expense report for the Tree Planting Project. The project remained within the \$1,500 budget for 23 trees and planting supplies within the park. Judges are coming out July 31st. Planting of trees completed with tall trees staked and small trees protected.

Old Business:

- Manness Road – Council resolution submitted to the province.
- LUD Boundary Expansion – LUD area Maps – item pending
- Parks/Greenspace – Heritage Park Maintenance (red barn and water tower repairs). The Warren & District Lions Club have provided the LUD with \$1,600 in funds to use towards the materials for the repairs to the little red barn and water tower. Sandy and Murray Scott will look at getting quotes for the materials to be funded by the \$1,600 and have volunteered to do the work in August or September.

D. Friesen/J. Olson

BE IT RESOLVED THAT the L.U.D. of Warren Committee approve proceeding with the estimated expense of \$600.00 for Eastview Electric to complete the necessary electrical work required to address the identified deficiencies, as recommended at the Warren Memorial Park.

4 For
0 Absent
Carried

- JRoss Holdback on Asphalt – Foreman advises that the crack is typical and nothing can be done other than crack sealing, to proceed with paying out the holdback.
- Kotelko Pedestrian Path Lighting – Foreman is trying to sort out payment of materials under the trading company.
- Hanlan St. Sidewalk Repair – Foreman has advised that after gravel haul is completed this is first project to be done. Darrell noted that the trees along the walkway will be a problem. Trees are on private property with roots under the

walkway are pushing up the concrete. Committee discussed sending out letter advising of the project.

- Industrial Park Signage – The Committee has identified a preferred location for the “WARREN” signage on Provincial property. Administration has been tasked with investigating the process and feasibility of obtaining permission to place the sign on this land. As an alternative, adjacent land owned by Confederated Co-op was also discussed as a potential site. The Committee also considered the value of having a representative from Manitoba Transportation and Infrastructure (MTI) visit the site to provide guidance on allowable signage locations before a permit application is submitted. However, Administration advised that MTI may not be able to provide a definitive answer in advance due to the involvement of multiple departments and application may just need to be submitted and then work collaboratively to determine an acceptable and compliant location for the signage.

New Business:

- Hanlan Paving – Engineering Quotes & Request for Speed Bump

Engineering Quotes and Hanlan Paving Project:

The CAO issued a request for quotes to eight (8) different engineering firms, resulting in the receipt of three (3) quotes. After reviewing the submissions, the Committee recommends hiring the selected engineering firm in 2025, with the goal of having the project ready for tender in 2026.

Traffic Calming Discussion:

The Committee also discussed a request for the installation of a speed bump. Several factors were considered, including cost, ongoing maintenance requirements, and the potential impact on grading and snow plowing operations. Alternative measures were explored, such as the use of rumble strips—which may generate excessive noise—the installation of electronic flashing speed signs, which may offer a more effective and lower-maintenance solution, and the potential implementation of a designated school crosswalk.

D. Sinclair/C. Martin

BE IT RESOLVED THAT the L.U.D. of Warren Committee recommends to Council that the Hanlan Paving Project proceed by engaging Dillon Consulting, in accordance with the quote provided, to support the preparation of tender-ready documents at a cost of \$12,000, with funding to be sourced from the L.U.D. General Reserve.

4 For
0 Absent
Carried

Note: Councillor D. Sinclair left the meeting.

- Flyer for Garbage Info (item added) – Administration will send out flyer closer to when unlimited fall yard waste pick up begins.
- Egress for Memorial Park (items added) – Discussed the ongoing safety issue with people coming out of the park and unable to see due to the trees, the unauthorized off road vehicles driving through the ditch.

C. Martin/J. Olson

WHEREAS the pedestrian egress from Memorial Park to Railway Avenue in Warren has been identified as a safety concern, because of restricted sight lines and ongoing dirt bike and ATV traffic operating in the adjacent ditch;

BE IT THEREFORE RESOLVED that the LUD construct fencing for approximately 16 feet from the gate towards Railway Avenue;

AND THAT fencing to be constructed of cedar rail, sympathetic to other park fencing.

3 For
1 Absent
Carried

- By-law Enforcement Update (item added)
By-law Officer is still providing services as required until the official contract is received and finalized. Issues should come to the office and not directly to the By-law Officer for now.
- Capital Development Timeline (item added) – Cal provided a timeline listing to accomplish Capital Budget Preparations for 2026.

Public Forum

In Camera

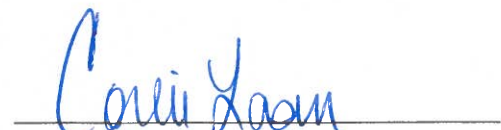
Out of Camera

D. Friesen

THAT we do now adjourn at 8:46 p.m. to meet again on Monday, August 11, 2025 at 6:30 p.m.



Chairperson
D. Friesen



Recording Secretary
C. Larsen