February 9, 2026

A meeting of the Committee of the L.U.D. of Warren was held at the Multi-purpose building on Monday, February 9, 2026 at 6:30 p.m. with the following present: Committee member D. Friesen, Committee member J. Olson, Committee member C. Martin, Chief Administrative Officer Kaitlyn Griffith and Recording Secretary Corlie Larsen.

Absent: Councillor D. Sinclair

Diana Friesen called the meeting to order at 6:30 p.m.

Adopt Agenda

J. Olson/D. Friesen

BE IT RESOLVED THAT the Agenda for the meeting be approved with the following additions:

Old Business
- Rules of Procedures
- Trailer Parking By-law

3 For
1 Absent
Carried

Approval of Minutes

C. Martin/J. Olson

BE IT RESOLVED THAT the Minutes from the January 12, 2026 meeting be accepted as presented.

3 For
1 Absent
Carried

Delegations

None

Committee Reports:
Finance

J. Olson/D. Friesen

BE IT RESOLVED THAT the L.U.D. of Warren Committee accept the Financial Statements for January 2026 as presented.

3 For
1 Absent
Carried

RM Report – COTW and Council Meetings – Diana reported on attending the Council Committee Meeting on January 20 2026 with the following items discussed pertaining to the L.U.D.

- **Rainforest Gardens:** Correspondence received about seeding ditches with cattails; Council referred inquirer to the Watershed District.
- **Northeast Warren Development:** Drainage questions raised; detention/retention ponds preferred. Engineer to prepare design for developer.
- **Lot Grade Enforcement:** Some lots remain non-compliant. Council directed follow-up with courtesy letters, by-law review, and potential fee adjustments.
- **Utility Rate Increase:** New rates will take effect Jan.–Mar. 2026; PUB rate study application to cover next three years.
- **Warren Memorial Hall:** Board down to 3 members and there is a need for 5; public meeting Feb. 4. RM providing insurance for cleaning contractor; bookings handled by the RM Office; banking is done through the Hall Boards banking account, hall is in good financial position, board will apply to RM for grant to cover insurance and capital project.
- **Lions Park Funding:** Discussed CDC funds for playground; budget line to be set for maintenance; resolution for funding at next Council meeting.
- **Unsightly Properties:** Linked to lot grade compliance; enforcement to proceed once lots meet proper grades.

Maintenance Report

- Service Tracker – Report Received for January.
  - Eastview Electric are scheduled to come out on February 12 to address the Dog Park and Lions Park lighting issues.
- Equipment Charges – Received for January.

C. Martin/J. Olson

BE IT RESOLVED THAT the L.U.D. of Warren Committee accept the equipment charges with the R.M. for January as received.

3 For
1 Absent
Carried

Accessibility – No new.

Pedestrian – No new.

LUD Committee Prep – No new.

Steering Committee Report – No new.

Committee in Bloom – Judy has been in contact with Spruce Acres and numbers have been requested for budgeting.

D. Friesen/C. Martin

RESOVLED THAT the LUD Committee authorize payment of the $300.00 registration fee to the Manitoba Communities in Bloom.

3 For
1 Absent
Carried

Old Business:

- Manness Road – no new
- Parks/Greenspace – Judy is working on a 3rd grant (RBC Grant). This grant involves consultation with organizations.
- Kotelko Pedestrian Path Lighting – Public Works Foreperson reported lights seem to be working properly coming on 5 hours after dusk and 1 hour prior to sunrise the few times he was able to check. More investigation may be needed.
- Hanlan Paving – The Committee has no concerns with the cost estimate and plans to move forward with the project. It was discussed that the road may be closed during construction, with access limited to local traffic only, using the north access for the cemetery. The estimate does not include line painting, so this will need to be paid for separately and added to the budget. There is also a hole on MacDonald that needs to be filled and possibly dug out. This work could be included as an add-on to the project or completed at the same time as a separate project. The contract may or may not identify this as an add-on, or a quote could be requested from the contractor while they are on site. The Committee is looking for the most cost-effective way to complete this smaller project.

C. Martin/J. Olson

RESOLVED THAT the LUD of Warren Committee approve the Change Order submitted by Dillon Consulting for additional consulting engineering services for Construction Administration related to the Hanlan Street Paving Project as the L.U.D. intends to proceed with the paving of Hanlan Street in 2026

3 For
1 Absent
Carried

- No Parking By-law – Sent to Council for approval.
- Trailer Parking By-law – (item added)
    - Administration brought forward updated wording for by-law clarification.

D. Friesen/J. Olson

RESOLVED THAT the LUD of Warren Committee approve to update item 4. (f) in By-law 2810/25 to read:

"A trailer parked outside of businesses while utilizing the business during regular business hours".

3 For
1 Absent
Carried

- Rules of Procedure - additional update required. (item added)

J. Olson/C. Martin

BE IT RESOLVED THAT the LUD Committee approve the LUD of Warren Rules of Procedure with the following change:

Under the heading of DEFINITIONS update item (g) to read:

"Working Session" means an open meeting of the Committee held for the purpose of discussion, information sharing, review of matters, or preparation for a regular or special meeting. No resolutions or formal decisions shall be made during a Working Sesson. Summary notes will be taken and presented at the following Committee meeting. Working Sessions shall be posted on the RM of Woodlands website in the Community Calendar as soon as reasonably possible after a session is scheduled.

3 For
1 Absent
Carried

New Business:

- LUD Shop Building – There was a water leak in the LUD Shop. The water and breaker have been shut off. Awaiting plumber to determine extent of damages, possible insurance claim. ODR volunteers have been notified water and lights are out of service. Discussed options for new building location as currently the building sits on SIRC property.
- Poplarwood Development Drainage – Committee discussed drainage considerations related to the proposed Poplarwood development northeast of Warren. Concerns were raised regarding what drainage measures would be permitted, as the new development could increase surface water runoff into the existing drainage routes that pass through the Town of Warren.

  While it was noted that rerouting water around town is likely not feasible, other options were discussed, including detention or retention ponds to temporarily hold water and release it at a controlled rate.

  RM Council indicated that the developer would need to demonstrate how runoff entering Warren would be properly detained, slowed, and managed to avoid negative impacts.

  As future maintenance of the drainage system would fall to the L.U.D., the L.U.D. would also need to be comfortable with the proposed drainage plan. The L.U.D. could also request upgrades to the existing drainage infrastructure if necessary.

Public Forum

None

In Camera

Out of Camera

D. Friesen

THAT we do now adjourn at 8:15 p.m. to meet again on Monday, March 9, 2026 at 6:30 p.m.

Diana Friesen

Chairperson
D. Friesen

Cori Larsen

Recording Secretary
C. Larsen