

July 13, 2026

A meeting of the Committee of the L.U.D. of Warren was held at the Multi-purpose building on Monday, July 13, 2026 at 6:30 p.m. with the following present: Committee member D. Friesen, Committee member J. Olson, Committee member C. Martin, Chief Administrative Officer Kaitlyn Griffith and Recording Secretary Corlie Larsen.

Absent: Councillor D. Sinclair

Diana Friesen called the meeting to order at 6:30 p.m.

Adopt Agenda

C. Martin/J. Olson

BE IT RESOLVED THAT the Agenda for the July 13, 2026 meeting be approved with the following additions:

New Business

- Lions Park Playground Equipment – Grant Approval
- Conditional Use C26-09 – Shipping Containers

3 For
1 Absent
Carried

Approval of Minutes

C. Martin/J. Olson

BE IT RESOLVED THAT the Minutes from the June 8, 2026 meeting be accepted as presented.

3 For
1 Absent
Carried

Business Arising from the Minutes

- Last meeting the committee inquired whether there is a secondary power source at the shop being utilized. Administration reported that there is.
- The dog park light continues to be out. Public Works has been trying to contact the company to get it fixed.
- The Building and Development Officer has been updated as to the LUDs decision on the Coolidge drainage request and he will let the requestor know.

- Committee asked whether the Forester Cul-de-Sac dust control request had been accommodated despite the deadline having passed. It was confirmed that dust control had been applied.

Delegations

None

Committee Reports:

Finance – June Financial Statement

- The Committee inquired about the expense for the tool cat repairs cheque #20260704 what was done and what was all included in the total for the new lawn mower expense cheque #20260660. Administration will look into and send that information.

J. Olson/C. Martin

BE IT RESOLVED THAT the L.U.D. of Warren Committee accept the Financial Statements for June 2026 as presented.

3 For
1 Absent
Carried

RM Report – COTW and Council Meetings – Judy reported on attending the June 16, 2026 Council Committee of the Whole Meeting on with the following items discussed pertaining to the L.U.D.

- Overland Flooding: Council discussed flood response efforts, DFA funding, drainage concerns, vandalism to culvert traps, and the need for long-term regional drainage improvements. Appreciation was expressed for RM staff response during the flooding event.
- Charitable Receipts Policy: A draft policy was reviewed for issuing charitable donation receipts.
- Grants Policy: Council reviewed the draft grants policy, including funding criteria, limits, and potential exceptions for community organizations.
- Animal Control By-law: Extensive discussion took place regarding revisions to the draft by-law, including dog limits, dangerous dog provisions, licensing, enforcement, after-hours coverage, animal apprehension, and possible use of Prairie Bylaw services. Administration will continue reviewing options and refining the draft.
- Lagoon Access: Council supported continuing the current key access system while exploring a future electronic gate and scanner system.

- Lions Park Shelter: Council discussed structural concerns with the shelter. As the shelter is an RM-owned asset, repairs or replacement will be considered during the 2027 budget process.
- LUD Minutes: Council reviewed the LUD meeting minutes from September 2025 through June 2026.

Maintenance Report

- Service Tracker – June
 - Lighting at Kotelko school crosswalk has been repaired. Costs are not in yet.
 - SR 2273 #112 Poplarwood Drive request to have ditch grass fixed after being scuffed up by loader during snow cleaning has been cancelled due the yard is a construction zone right now with a pool installation.
- Equipment Charges – No charges received for June.
- Public Works Task Priority Listing
 - Add graveling of the shoulders to the list.
 - No hand sanitizer in the porta potty at Lions Park.
 - Lions Park Sprinkler - Public Works reported that the sprinkler system appears to be operating properly. The only issue identified was that it was programmed to run at 5:00 p.m. instead of 5:00 a.m. Adjustments are being made to correct the schedule.
 - Lions Park Weed Control (Agricultural Heritage Area) – The area has not been maintained and park was only sprayed for dandelions. With the Communities in Bloom (CiB) judges scheduled to arrive in approximately two weeks, the remaining weeds will now need to be removed by hand.
 - Street Line Painting Priority List Review – Cal presented an updated street line painting priority list for Public Works to follow. The work will be completed based on available budget, with priority items addressed as funding permits.
 - Painting LUD Office Walls – Administration will check with Public Works to determine whether the office walls can be painted in-house or if the work will need to be contracted out.
 - Capital Projects Review – Admin to update list adding:
 - Truck Purchase as #1 already committed.
 - Pedestrian Crosswalk Hanlan over Railway.
 - Picnic Shelter Repairs.

Accessibility – As this year's tax insert mailer has already been distributed, administration will send a Connect message inviting residents to submit their ideas and suggestions for improving

accessibility within the municipality. The information will also be included in the next tax insert mailer

Pedestrian – No new

LUD Committee Prep – None

Steering Committee Report – None

Committee in Bloom – The Judges' visit is scheduled for July 24. A luncheon will be held at Whispering Winds of Warren Golf Course with the judges and invited guests.

Spruce Acres Project: Spruce Acres lead and the RM Public Works Foreperson held a kickoff meeting on June 3. No issues were identified, construction is expected to begin shortly, and the bridge installation is anticipated by the end of July.

Old Business:

- Community/Highway Sign – Building and Development Officer provided a list of items required for the application. Cal will talk to Ron and see if he can help with location measurements.
- Animal Control – Clarification
 - Discussion took place regarding dogs running at large. CAO noted that regardless of whether a dog is friendly or only lost for a short period, a dog running at large is in violation of the Animal Control By-law. Warnings should be issued in accordance with the by-law rather than posting incidents on Facebook.
- Berm/Elevation on #2 Progress Way
 - Committee would like follow up from the Building and Development Officer to see where this is at.
- Pedestrian access corner of Hanlan and Railway
 - Administration to consult with Building and Development Officer and the Public Works Foreperson for recommendations on the suggested 4 way stop.

New Business:

- Drainage Concern at 309 Coolidge
 - A request was received to clean out a swale due to water backing up onto a property. Ownership of the swale between the adjacent properties

at 307 and 309 Coolidge is unknown. Administration will conduct a title search to determine whether any easements exist. A survey may be required to determine which property the swale is located on. In addition, a survey profile showing elevations would likely be required to assess drainage and ensure water can flow properly.

- Mowing of triangle property at the corner of Invicta and Atwell.
 - The adjacent property owner, who has been voluntarily mowing the RM-owned triangle property at the corner of Invicta and Atwell, advised that vehicles parking on the lot have made mowing difficult. A request was made for the RM to consider measures to address the issue, such as developing the property into a park, applying gravel, or installing a "No Parking" sign.

D. Friesen/C. Martin

BE IT RESOLVED THAT the LUD Committee recommend that Council consider installing a "No Parking" sign on the RM-owned property located at the corner of Invicta Street and Atwell Avenue to discourage parking on the lot and improve access for maintenance.

3 For
1 Absent
Carried

- 107 Poplarwood ditch request to regrade, seed and remove rocks.
 - The Committee reviewed a request from the owner of 107 Poplarwood regarding the ditch along Silverbridge Road adjacent to the property. The owner requested that the ditch be regraded, seeded, and have the rocks removed.
 - The Building and Development Officer advised that the ditch has been properly graded and that grass is established, although weeds are taking over. It was also noted that there are several larger rocks buried within the grass.
 - The Committee recommended that the LUD Operator remove the larger rocks from the ditch. Any additional work will be the responsibility of the property owner.
- Lions Park Playground Equipment – Grant Approval (item added)
 - The LUD was approved to receive up to \$33,577 in grant funding through the From the Ground Up program for the Lions Park Playground Project. As the RM and LUD are each contributing 50% toward the project, the grant funding will also be split equally between the two. The Committee noted that this will free up additional funds that may be available for consideration toward future park improvement projects.
 - Discussion was held regarding the Lions Park shelter repairs, including that the RM will be required to apply for any necessary permits as the property owner. The Committee further discussed that the RM should be responsible for capital items

within the park, while the LUD would continue to address routine maintenance items. As noted in previous LUD minutes, the current process is for the LUD to bring forward capital items to Council for consideration as they arise.

- Conditional Use C26-09 – Shipping Containers (items added)
 - A conditional use application was received for three shipping container storage structures to be used for storing materials and tools during the construction of a dwelling on the property. The public hearing is scheduled for July 14. Cal will attend the hearing on behalf of the LUD to express concerns regarding the timeline for removal of the containers.

Public Forum

- Ellen Frank – noted that water is not flowing through the ditches in Warren and asked whether Council had observed the issue. The CAO advised that Public Works is aware of the drainage concerns and identified problem areas. Residents were encouraged to submit a service request identifying specific locations requiring attention.
- Judy Hogg – asked why the grass had not been cut on the Forester Cul-de-Sac. Should be added to the Service Tracker. In addition asked if tank pump outs were still ongoing which they are.

In Camera

Out of Camera

D. Friesen

THAT we do now adjourn at 8:45 p.m. to meet again on Monday, August 10, 2026 at 6:30 p.m.



Chairperson
D. Friesen



Recording Secretary
C. Larsen