

July 25, 2022

A meeting of the Committee of the L.U.D. of Warren was held at the Multi-purpose building on Monday, July 25, 2022 at 6:30 p.m. with the following present: Committee member D. Friesen, Committee member C. Olson, Committee member S. Keena, Councilor C. Huff and Recording Secretary, Finance Manager Leah Brown

Regrets:

With a quorum present, Diana Friesen called the meeting to order at 6:31 p.m.

C. Huff/S. Keena

THAT the agenda for the meeting be approved as amended.

Add: July 18, 2022 minutes

4 For,  
0 Absent,  
Carried

**Approval of minutes**

C. Olson/S. Keena

- BE IT RESOLVED THAT the minutes from June 13, 2022 and July 18, 2022 meetings be accepted as read.

4 For  
0 Absent,  
Carried

**Financial Report:**

- June RM Services costs were reviewed. The costs on June 15 were only for the work done on Invicta.
- The Income and Expenses to June 30 were reviewed and compared to the budget. The expenses are on track with the budget to date.

C. Huff/D. Friesen

BE IT RESOLVED THAT the LUD of Warren Committee accept the financial statements for June 2022 as presented.

4 For  
0 Absent  
Carried

### **Committee Delegates Reports:**

#### Committee of the Whole

- There will be resolutions brought forward to Council for signing contracts with RFNow for rural and town internet and Valley Fibre for Town internet. There is no date set for when these providers will be up and active. The likely location for the required tower may be in the Warren Business Park near the Fuel Tanks.
- There will be no change to the By-Law that prohibits a kennel within the Town limits. This will affect the proposed Doggie Day Care. The current By-Law states that such an establishment must be 1 mile past town limits.
- The inclusion of a fuel surcharge for contractors was passed by Council.
- The Operations Manager resigned. His last paid day is July 29, 2022.
- The flooding and road conditions in the rural areas were discussed.
- It appears that vandalism in the Town of Warren has decreased slightly.

#### Accessibility Plan Committee:

- Nothing at this time.

#### Pedestrian Network Committee:

- A trail in Warren at the end of Invicta needs to be discussed. Available funds and material to complete this trail needs to be discussed.

### **Old Business**

- Nothing at this time.

### **Public Works Report (3<sup>rd</sup> Monday of the month only)**

- The LUD Committee would like the path to the Dog Park maintained.
- There is no update on 27 Poplarwood.

### **New Business**

- The Service Plan for 2022 was discussed.
  - Dust Control has not been completed as of yet.

- Kotelko still needs to be mended. It was asked whether the same contractor that will be patching and sealing would be able to do this at the same time. L. Brown will add this to the Service Tracker for Public Works.
- There will be no street sweeping done this year. With the amount of rain there has been there is no need.
- The trees on Hanlan Street sidewalk still need to be trimmed from 351 going north.
- There is a car at 359 Hanlan that has been there for some time that needs to be moved. This needs to be done before winter. C. Huff will remind the By-Law Enforcement Officer.
- Repairs to the Hanlan Street sidewalk still need to be done with the broken pieces being removed and ¼ down placed and packed to level.
- The lines on MacDonald are in good shape and do not need to be repainted this year.
- The utility repairs done on Hanlan and Johnson Way need to be finished and seeded.
- 239 MacDonald has clay on the sidewalk that is a mess during rain. It needs to be scraped off of the sidewalk.
- The LUD of Warren Committee have asked that the ditches from 64 – 72 Poplarwood be trimmed by the Green Team on the ditch side of the street. These ditches are very steep.
- The VLS has been asked to maintain the grass more than 2 times a season. They may need to obtain a contractor to do so.
- The rock at the Hanway Park needs to be painted still and will be mid-August.
- The benches, picnic table and garbage bins for the Dog Park and Cemetery will be delivered July 29 in the afternoon. Public Works will assemble these items.
- Solar lighting for Hanway Park will be done this season.

Moved By: Cleve Olson

Seconded By: Sean Keena

WHEREAS the LUD of Warren Committee obtained two quotes for solar lighting options in Warren at the Hanway Park; and

WHEREAS these quotes were reviewed;

THEREFORE BE IT RESOLVED THAT the LUD of Warren Committee recommend to Council to accept the attached quote from ATS Traffic.

4 For  
0 Against  
Carried

Moved By: Sean Keena  
 Seconded By: Diana Friesen

WHEREAS subsection 120(1) (b) of the Municipal Act requires a Council to adopt the service plan as submitted by the local urban district committee; and

WHEREAS the Local Urban District of Warren has submitted a service plan to Council; and

WHEREAS the Local Urban District of Warren has identified additional locations for mowing that were not in the original service plan;

THEREFORE BE IT RESOLVED THAT the following additions be made to the mowing instructions for Public Works in the LUD of Warren:

- Add two more passes along the east ditches on Railway Ave. to mow down to the bottom of the ditch.
- Lots 64 – 72 to have the ditches at the front of the properties trimmed where the ditches are steep and overgrown due to excess moisture.
- Trim the east end of William Ave.
- Mow all of the Road Allowance west of Coolidge and William.

4 For  
 0 Absent  
 Carried

Moved By: Cleve Olson  
 Seconded By: Sean Keena

BE IT RESOLVED THAT the LUD of Warren Committee recognize the section of the 2022 Service Plan regarding grass cutting within the LUD of Warren as follows:

- The swale behind Poplarwood Drive and Broughton Bay – to be mowed in the Fall, after the crop has been taken off the field.
- All uncut drainage ditches within the LUD of Warren to be mowed in the fall to aid in Spring runoff.
- The Morton Drive road allowance north of Poplarwood Drive to be mowed at least twice per season.
- RM property along the south-west side of Invicta from MacDonald towards Hanlan Street as staked.
- The major drains between Old Poplarwood and New Poplarwood on both sides of the street to be mowed or weed wacked at a minimum of twice per season.

FURTHER BE IT RESOLVED THAT any ditches or boulevards adjacent to private homes within the LUD of Warren are the responsibility of the homeowner;

AND FURTHER BE IT RESOLVED THAT both ends of all culverts in the LUD of Warren be cleaned out of debris in the Fall of 2022.

4 For  
0 Against  
Carried

- For the Public Meeting regarding the LUD of Warren Boundaries there will be one spokesperson from Council, one spokesperson from the LUD of Warren Committee, the CAO and the Finance Manager that will develop a presentation and present it to the Public. Diana Friesen will be the spokesperson for the LUD of Warren.
- There are pails labelled corrosive on the property at 311 Riddell.
- 326 Hanlan has garbage in the yard that needs to be addressed.
- 304 Hanlan needs attention
- The Old Warren Store on MacDonald needs to have the yard looked after.
- The property at 2 Maple Lane needs to be maintained.
- There are vehicles at 319 Morton that need to be looked at.
- L. Brown will have the By-Law Enforcement Officer address these.
- The LUD of Warren Committee would like the Christmas lights for Warren remeasured. They would like the edge of each measured in length as they would like to change the outline of these for next year. It was discussed changing a few each year to keep costs down. L. Brown will have Public Works do so.
- The culvert on New Poplarwood facing the Cemetery is blocked. Cleaning to be added to the Service Tracker.

### Delegations

### Public Forum

- Ellen Frank attended the meeting to discuss how steep the ditch is in front of her property. She would like the grade fixed. With the large rain falls we've been getting the driveway is being washed into the ditch causing ruts. People driving in the ditch has also created ruts. L. Brown will mention this to Public Works to determine what can be done.

### D. Friesen

THAT we do now adjourn at 7:55 p.m. to meet again Monday, August 15, 2022 at 6:30 p.m.



Chairperson  
D. Friesen



Finance Manager  
L. Brown