

HOW TO CALCULATE PERMIT FEE

Building permits are mostly based on the square footage of the structure. On the Building Fee Structure By-law there are tables that show the values for each structure and a table that shows the valuation schedule, and it is broken down into different values of up to \$100,000 and over \$100,000, which is how we calculate the final permit fee. Where it says “per square foot” there will be a dollar value. This dollar value is the value of the structure per square foot. To calculate the fee, you take the square footage of the structure and multiply it by the dollar value. Then you take that value and multiply it by the percent in the valuation and schedule table. If the value is over \$100,000 then you take the first \$100,000 and multiply it by .8% and anything over \$100,000 you would multiply by .55%. The values that we come up with are only for our purpose to calculate permit fees, they do not represent the final value of your structure.

[Click here for pdf of Fee Structure by-law](#)

Examples are below.

1.1	Valuation and Schedule	(Residential)
	\$0 - \$100,000.00	0.80% of value
	Balance over \$100,000.00	0.55% of value
	Minimum permit fee	\$100.00

Example 1.

2500 square foot house

$2500 \times \$60$ (per square foot value from fee structure By-Law) = \$150,000 –

$\$100,000 \times .8\%$ (from valuation table) = \$800

$\$50,000 \times .55\%$ (from valuation table) = \$275

$\$800 + \$275 = \$1075$ – Permit fee

Example 2.

2500 square foot house with 800 square foot attached garage

$2500 \times \$60$ (per square foot value from fee structure) = \$150,000

$800 \times \$30$ (per square foot value from fee structure) = \$24,000

Total value for calculating permit is \$174,000

$\$100,000 \times .8\%$ (from valuation table) = \$800

$\$74,000 \times .55\%$ (from valuation table) = \$407

$\$800 + \$407 = \$1,207$ – Permit fee

Example 3.

500 square foot deck

$500 \times \$10 = \$5,000$

$\$500 \times .8\% = \40

Minimum permit fee is \$100 so permit fee would be \$100

If you have any questions you can contact the Building Inspector at the RM Office. 204-383-5679

