

October 8, 2024

A meeting of the Committee of the L.U.D. of Warren was held at the Multi-purpose building on Tuesday, October 8, 2024 at 6:30 p.m. with the following present: Committee member D. Friesen, Committee member J. Olson, Committee member C. Martin, Councillor D. Sinclair and Recording Secretary Corlie Larsen.

Regrets: PWF Dave Kozyra

Diana Friesen called the meeting to order at 6:30 p.m.

Adopt Agenda

J. Olson/C. Martin

BE IT RESOLVED THAT the Agenda for the meeting be approved will the following additions:

Old Business

- Hanlan Sidewalk
- Invicta Trail Phase 2
- Dog Park By-law
- Grass Cutting Warren

4 For
0 Absent
Carried

Approval of Minutes

C. Martin/J. Olson

BE IT RESOLVED THAT the Minutes from the September 9, 2024 Meeting be accepted as presented.

4 For
0 Absent
Carried

Delegations: none

Committee Reports:

Finance

- Discussion on fuel costs and which equipment uses gas or diesel. Toolcat is diesel, truck is gas and jerry cans/slip tanks would be filled with gas for grass cutting.
- Finance Manager provided an update on the waste management expenses and expect to be over budget by approx. \$8,000 including the WRARS rebate. The asphalt invoice has not been paid yet so is not included in the September financial statements.
- Utility billing – Utility bill has gone back down to just the basic service charge for the July to September billing.

C. Martin/J. Olson

BE IT RESOLVED THAT the L.U.D. of Warren Committee accept the financial statements for August and September 2024 as presented.

4 For
0 Absent
Carried

RM Report – COTW and Council Meetings

- Diana reported on the COTW September 17th meeting where items discussed relevant to the LUD were:
 - Public Works reported that Morton repairs are not complete and survey work was done.
 - By-law Enforcement Officer was in attendance at the meeting discussed CSO position, demolition of an old garage without a roof may take place on the property coming into town and by-law proactive measures vs complaints.
 - Discussed Park 150 and the concerns received.
 - Bedpush was confirmed that they will be coming through Warren on September 29th escorted by the Woodlands Fire Department.
 - A report listing an update on the 2024 RM Capital Projects was displayed at the meeting which included LUD projects.
 - Transfer Station design quotes were received. No decision was made, clarification on quotes required.
 - Council discussed the LUD's request to update the directional signs in Warren. After researching it was found that it was RM Council that initiated the signage not the CDC. RM decided that the signs are in the LUD jurisdiction and up to the LUD to upgrade the signs and bore the expense.

Maintenance Report

- Public Works – none
- Service Tracker – Report received for September.
- Equipment Charges – Charges received for September and included in the September Financial Statement.

Accessibility – Nothing new

Pedestrian – Nothing new. Set up Pedestrian Committee Meeting to discuss Trail Phase 2.

LUD Committee Prep – Nothing new

Steering Committee Report – Nothing new

Communities in Bloom – Judy reported Conference is coming up on October 19th. Lana is unable to attend so Pat Arbuckle will fill in and attend. A few more receipts to come in approximately \$300.00 worth. Would like the Banners to be added to the next month's meeting agenda under Old Business to discuss the status.

Old Business:

- Pedestrian Lighting – School Cross Walk – Installation is complete and looks good. Culvert needs to be addressed it has sharp edges.
- Etching Crosswalks – Completed at all 3 locations. Concerns the plow may wear it off.
- Drainage at WCI Culvert Replacement – Work completed.
- Asphalt Remediation Tender – Invoice – Work is completed. The invoice is over quoted amount but quoted amounts were based on estimated quantities. Proceed with payment, less 7.5% hold back.
- Landscaping at Multipurpose Building – Work delayed until November. If left till next year will need commitment from the RM again for funds.
- Community Events Board (SIRC Sign) – Sign is installed. New letters are in. Sign should be painted before the tracking goes up. Policy may be needed for advertising guidelines.

D. Friesen/J. Olson

BE IT RESOLVED THAT the L.U.D. of Warren Committee approve the expense to paint the Community Events Board sign before the tracking is installed.

4 For
0 Absent
Carried

- Manness Road – Response has been sent to MI regarding the subsidization request, waiting for reply as to next steps. Committee also suggested that the culvert at Kings road could be dropped to help with drainage it's too high.
- Drainage Broughton Bay – Work completed.
- Casual Winter Employee/LUD Seasonal Operator– Union Collective Agreement and LOU still being worked on. Seasonal layoff for LUD employee to be set for October 25th.
- Dog Park Shelter – Committee would still like completed this year.
- Parks/Greenspace – Lions Park (maintenance) – Meeting date still pending.
- Directional Town Signage – Council passed a resolution up to the LUD to update the signs. There are 3 signs in Warren, 3 signs are needed to follow the directional arrows. Need to check on arrows and what destinations need to be on each sign. One sign is split and public works could repair it. Diana will look into the process of replacing the decals, then the Committee will discuss if the project will be for this year or next.
- Application for Annexation of Industrial Park – No updates.
- VLS Grass Cutting – VLS has been notified that there are plans to cancel the agreement to update the grass cutting costs.
- Grain Elevator Sale – RM still in negotiations. Elevator Building is owned by the RM and land by VLS. The elevator includes the Quonset shed, scale and related fixtures.
- Water Project Update – Open Houses are being held on November 5th in Warren and November 6th in Woodlands. The Committee would like to see a presentation and a designated time for questions and answers.
- Hanlan Sidewalk (item added) – Proceed with getting quotes for work to be done in 2025.
- Invicta Trail Phase 2 (item added) – Meeting to be scheduled.
- Dog Park By-law (item added) – By-law is ready for council approval just reviewing fine amounts to align with other by-laws.
- Grass Cutting Warren (item added) – Committee would like a meeting set up with the CAO and PW Foreman to discuss a better way of cutting grass in Warren possibly having the LUD employee cut all the grass within the LUD boundary instead of having the RM cutting areas and billing the LUD.

New Business:

- Utility Billing – Separate Meter for Rink. The Committee would like information on what would be all involved with adding a separate meter to be able to monitor the water used for just the rink.

Public Forum

- Peter Mitchell attended the meeting to discuss the Noise By-law and safety concerns caused by speeding ATVs in town. He wants to make sure the By-laws will be

enforced. The Lion's Park has a trail that is being used by the ATV's causing a safety issue for people coming out of the park and should be looked into blocking it off. Putting up By-law signs could help notify the public about the rules. By-law Officer has been contacted and is monitoring the area.

- Diana brought forth a request for handicap parking signs from the Warren Hall. This is being looked after by the RM to have them installed as per zoning requirements.

In Camera

Out of Camera

D. Friesen

THAT we do now adjourn at 8:02 p.m. to meet again on Tuesday, November 12th, 2024 at 6:30 p.m.



Chairperson
D. Friesen



Recording Secretary
C. Larsen