

June 9, 2025

A meeting of the Committee of the L.U.D. of Warren was held at the Multipurpose Building on Monday, June 9, 2025 at 6:30 p.m. with the following present: Committee member D. Friesen, Committee member J. Olson, Committee member C. Martin, Chief Administrative Officer Kaitlyn Griffith and Recording Secretary Corlie Larsen.

Regrets: Councillor D. Sinclair

Diana Friesen called the meeting to order at 6:30 p.m.

Adopt Agenda

J. Olson/D. Friesen

BE IT RESOLVED THAT the Agenda for the meeting be approved with the following addition:

New Business

- Waste Collection

3 For
1 Absent
Carried

Approval of Minutes

C. Martin/J. Olson

BE IT RESOLVED THAT the Minutes from the May 9, 2025 meeting be accepted as presented.

3 For
1 Absent
Carried

Delegations

6:30 p.m. – Ron Weatherburn – Hanlan Street Paving.

Hanlan Street Paving Project – Preliminary Discussion

The Committee is considering initiating the paving of Hanlan Street and is seeking a cost-effective approach that limits engineering oversight time, as the road lies just outside town limits.

Engineering Oversight and Standards

- The CAO emphasized that retaining an engineer remains necessary to protect the RM.
- Ron recommends that a Geotechnical analysis is not required for this project, but the road should be constructed to an enhanced standard due to regular truck traffic.
- Ron further recommended that the engineer provide daily check-ins rather than remain on-site full-time to reduce costs.
- The CAO confirmed that Geotechnical reports are not standard unless dictated by area-specific soil conditions.

Next Steps

- The CAO will contact engineering firms to obtain preliminary cost estimates. A project description will need to be developed to support this.
- The following process is proposed:
 1. Tender for engineering services to develop the detailed project tender documents.
 2. Obtain construction quotes in alignment with the RM's Procurement Policy.

Committee Reports:

Finance

- The committee remains concerned about the high hydro costs at the LUD Shop. Administration to look into who can provide an audit.

J. Olson/C. Martin

BE IT RESOLVED THAT the L.U.D. of Warren Committee accept the Financial Statements for May 2025 as presented.

3 For
1 Absent
Carried

RM Report – COTW and Council Meetings

- Judy reported on attending the May 20th COTW Meeting. Items discussed pertaining to the LUD were:
 - Council received the LUD's nomination for the Good Roads Judging Competition.
 - Road Construction Projects – A table was presented outlining a proposed process of phasing road construction projects including a proposed order of project completion.
 - Concerns brought forward about repair shop on MacDonald Avenue in Warren and the expiration of the Conditional Use. Multiple vehicles are on the property.
 - Utility By-law was amended to remove the \$2,000 infrastructure access fee that was implemented as part of local improvement now that the plan is complete.

- Animal Control – Discussed that chickens would not be allowed in the RM of Woodlands townships.
- The Fire Department reported on the recent fires. Council adjourned for a special meeting whereby the fire ban was lifted.
- Discussed contravention of a Conditional Use with construction work going on after hours.
- Telecommunication Tower proposed site revised.
- Park 150 – Plans are underway for public engagement.
- Youth Member of Council – Discussed requirements. Item tabled to discuss further.
- Public Works Lead Hand – Creation of position and job description to be prepared for adoption pending information from Union.

Maintenance Report

- Service Tracker – Report Received
- Equipment Charges – Charges received for May and added to the May financials. Committee would like the Equipment Sharing Agreement updated to include a minimum equipment charge of 1 hr and a minimum of ½ hr for small equipment where operator only is used.

J. Olson/C. Martin

BE IT RESOLVED THAT the L.U.D. of Warren Committee accept the equipment charges with the R.M. for May as received.

3 For
1 Absent
Carried

Accessibility – Judy reported on Manitoba Access Awareness Week and attending the Past, Present and Future Webinar. Awareness week raising awareness about accessibility issues within the province that affect people.

Pedestrian – none

LUD Committee Prep – Committee met on May 29th and discussed upcoming meeting items of Lion's Park, Industrial Park Signage, Public Works and Service Plan Items, Accessibility and Communities in Bloom.

Steering Committee Report – none

Committee in Bloom – Judy provided an update that CiB will look after the soil for planting trees and submit the invoices.

Old Business:

- Manness Road – Item is on the June 10th council meeting agenda for approval to start the process of acquiring the road.
- LUD Boundary Expansion – LUD area Maps – item pending
- Parks/Greenspace – Lions Park Updates, Maintenance Items and Casual Operator. Casual Operator has been hired to help with park maintenance. Administration has received the invoice for the purchase of the park flowers. Green Lawn will be coming out tomorrow to look at the sprinkler system again. Lions contact information was provided to discuss looking after the plaques.

J. Olson/D. Friesen

WHEREAS the Warren and District Lions Club is in the process of dissolving, the Warren Park Development Corporation and Warren and District Lions Club have turned over ownership of the Warren Lions Memorial Park to the Rural Municipality of Woodlands (September 2024); and

WHEREAS the care, maintenance and financial responsibility has been assigned to the Local Urban District (LUD) of Warren; and

WHEREAS the Warren and District Lions Club had indicated they would inventory and complete necessary repairs prior to handover; and

WHEREAS necessary repairs were not identified or completed by the Warren and District Lions Club; and

WHEREAS the LUD, in good faith, aside from the obvious need to repair the existing lighting and either repair or tear down the existing water tower, only budgeted in the 2025 Service Plan for routine maintenance; and

WHEREAS many safety and aesthetic issues have become apparent since the LUD has assumed responsibility for the park;

THEREFORE, BE IT RESOLVED THAT the LUD proceed to spend the funds necessary to bring the operations and aesthetics of the Warren Lions Memorial Park to acceptable standards including but not limited to: repair of the sprinkler system, extensive weed control, repair of electrical wiring, safety improvements to playground equipment, repair/tear down of the water tower, repair of the

weather vane, repair of siding and shingles on the little red barn, replace missing rails, and addition of limestone to the walkways;

FURTHER BE IT RESOLVED THAT due to the unexpected financial burden of the above work required, other budgeted projects may have to be cancelled/delayed, funds taken from General Reserves or seek other financial help.

3 For
1 Absent
Carried

- Hydro request for re-evaluation of power drop at Warren Triange. Previous request was for plug only, reason for high cost was due to the requirement of a pole and meter. Decision was to not proceed at this time.
- JRoss Holdback on Asphalt – Follow up with Foreman.
- Kotelko Pedestrian Path Lighting – Follow up with Foreman.
- Hanlan St. Sidewalk Repair – Tender or Public Works to complete work. Foreman has advised Public Works will have time to complete in July or August while school is out.
- Industrial Park Signage – Administration to provide highways sign permit application form.
- Road Signs Listing – List of priorities and budget submitted to Foreman.
- Gravelling – List of priorities and budget submitted to Foreman.
- Garbage Bin Usage at Multipurpose Bldg – LUD Operator can use the bin for park waste.

New Business:

- Waste Collection – The use of paper bags are required for yard waste. There was some confusion from residents as this practice seems wasn't always followed but as per the waste agreement paper bags are required for yard waste during the months of May and October where unlimited yard waste is accepted. Administration will update the RM website and send out a notice to re-inform residents before fall yard waste pickup begins.

Public Forum

In Camera

Out of Camera

D. Friesen

THAT we do now adjourn at 8:37 p.m. to meet again on Monday, July 14, 2025 at 6:30 p.m.



Chairperson

D. Friesen



Recording Secretary

C. Larsen