

December 10, 2025

A meeting of the Committee of the L.U.D. of Warren was held at the LUD Meeting Room on Wednesday, December 10, 2025 at 6:30 p.m. with the following present: Committee member D. Friesen, Committee member J. Olson, Committee member C. Martin, Chief Administrative Officer Kaitlyn Griffith and Recording Secretary Corlie Larsen.

Absent: Councillor D. Sinclair

Diana Friesen called the meeting to order at 6:30 p.m.

Adopt Agenda

J. Olson/C. Martin

BE IT RESOLVED THAT the Agenda for the meeting be approved with no additions.

3 For
1 Absent
Carried

Approval of Minutes

J. Olson/C. Martin

BE IT RESOLVED THAT the Minutes from the November 10, 2025 meeting be accepted with the following change to the COTW report item:

- Silverbridge/SIRC Conceptual Plan - change wording of “MacDonald” to “Morton”.

3 For
1 Absent
Carried

Delegations

None

Committee Reports:

Finance

- Charge for winter sand doesn't look like it was split 50/50 with the RM as per usual. Admin to check and adjust.

- Sherlock tree removal invoice for 2 sites along MacDonald and Poplarwood Dr. There were 3 trees trimmed on the east side of MacDonald, and the west side not completed to date.

D. Friesen/C. Martin

BE IT RESOLVED THAT the L.U.D. of Warren Committee accept the Financial Statements for November 2025 as presented.

3 For
1 Absent
Carried

RM Report – COTW and Council Meetings – Judy reported on attending the Council Committee Meeting on November 18, 2025 with the following items discussed pertaining to the L.U.D.

- Annual review of the snow removal policy. No changes made.
- Stray cat problem in Woodlands. Issues also exist in Warren. Looking for a solution, need on-the-ground support and there is challenges with the weather.
- Review of the Payment Policy and deadlines for receiving different payment methods. Discussed fairness in applying late penalties with the different payment methods. Council considering adding payment by debit but not credit.
- Waste Management RFP is going out. There is now community recycling bins at the Woodlands Hall.
- Council supports the LUD's request for supplemental tax revenue with a policy to be developed.
- Allocation of CDC funds to the Economic Development Reserve. Park 150 will be making a donation request for some of these funds.
- Municipal Government Awareness Week to be proclaimed the week of November 23–29, 2025.
- Warren Hall Caretaker job description has been drafted.
- Cyber Security quote reviewed and considered adequate and the necessary protection.

Maintenance Report

- Service Tracker – Report Received for November.
- Equipment Charges – Received for November.
 - Discussed sander repair charges. The RM does not have a mechanic, but routine and minor repairs are handled by Public Works staff in-house.
 - One out of the three trees are not lite up at the Multipurpose Building. Were these checked when set up? Do we need new Christmas lights? Call in LUD Operator to check out the issue.

D. Friesen/C. Martin

BE IT RESOLVED THAT the L.U.D. of Warren Committee accept the equipment charges with the R.M. for November as received.

3 For
1 Absent
Carried

Accessibility – No new. Noted that once Council approves the Accessibility Plan it needs to be sent to The Accessibility Compliance Secretariat.

Pedestrian –

- Review of Draft Agreement

J. Olson/C. Martin

BE IT RESOLVED THAT the L.U.D. of Warren Committee have no concerns with the draft “Agreement for Walking Trail Development” between the RM of Woodlands and the Warren Communities in Bloom Committee for the Invicta Walking Trail.

3 For
1 Absent
Carried

- Options for Invicta Trail and Drainage Ditch

J. Olson/D. Friesen

WHEREAS the Warren Communities in Bloom Committee, in partnership with the RM Pedestrian Committee, have decided their preferred option to bypass the drainage ditch in the Invicta Trail Project is the construction of a pedestrian bridge per the original project proposal;

AND WHEREAS the LUD Committee has also partnered in the project with a financial commitment of \$15,000;

THEREFORE BE IT RESOLVED THAT the LUD Committee support a decision to proceed with the original project proposal of a pedestrian bridge.

3 For
1 Absent
Carried

LUD Committee Prep – Judy provided a summary of discussions from the November 24th meeting.

- Review of Lions Park operations 2025
- Request for meeting with CAO, PW and possibly the gardener for planning 2026
- Possible request for RM capital funding for Lions Park
- Unsightly Property By-law

Steering Committee Report – None

Committee in Bloom – Committee has received 70% of the grant funding for the Invicta Trail in the amount of \$55,566.00.

Old Business:

- Manness Road – no new
- Parks/Greenspace – Heritage (Lion's) Park Maintenance

J. Olson/C. Martin

WHEREAS the Lions Memorial Park is a community space frequented and enjoyed by persons and families residing throughout the Woodlands Municipality;

AND WHEREAS the existing playground equipment in Lions Memorial Park is significantly aging, and an alternative playground surface would greatly improve safety, eliminate weed control, require less maintenance, improve accessibility, lower long-term maintenance costs;

AND WHEREAS a budgetary amount of \$70,000 to \$75,000 for removal of existing playground equipment, purchase and installation of new equipment, and installation of a poured in place rubber playground surface has been determined;

AND WHEREAS the sprinkler heads of the existing irrigation system in Lions Park require replacement for an estimated cost of \$5,000;

AND WHEREAS the cost of these upgrades to Lions Memorial Park would approach \$80,000;

THEREFORE BE IT RESOLVED THAT the LUD Committee formally request a contribution from the RM for \$40,000 or 50% of projects costs, if costs are less.

3 For
1 Absent
Carried

- Kotelko Pedestrian Path Lighting – Lighting presets are set as ordered at Option D but lights are not on in the early morning as expected. Waiting to hear back from the company to see what can be changed with the settings to allow the battery charge to last longer.
- Hanlan Paving – Committee would like to request for a cost estimate.
- Supplemental Taxes – Draft Policy

D. Friesen/J. Olson

BE IT RESOLVED THAT the L.U.D. of Warren Committee have no concerns with the Draft Allocation of Supplemental Tax Revenue Policy.

3 For
1 Absent
Carried

- Allocation of Manitoba Hydro and Utility Bills for Shared Building.
 - The LUD Committee will budget accordingly with the estimated annual cost of \$550 for gas and electricity.
- Parking By-law – Add the following no parking areas to the by-law then send to Council for approval.
 - Morton Drive – East side of the road.
 - Coolidge Drive – East side of the road.
 - Collegiate Drive - East side of the road.

New Business:

- Unsightly By-law – The LUD Committee requested to attend the next Council meeting as a delegation to discuss the application of the Unsightly By-law. The LUD provides local insight and recommendations, while Council retains the authority to determine whether enforcement action is warranted.
- Volunteer Recognition

J. Olson/D. Friesen

BE IT RESOLVED THAT the L.U.D. of Warren Committee authorize the purchase of gift certificates for the purpose of volunteer recognition, in appreciation of time, dedication, and contributions made by the following individuals and organizations:

- Murray and Sandy Scott - \$250.00
- Cindy Anderson – Prairie Roots - \$100.00

3 For
1 Absent
Carried

- Waste Management RFP
 - RFP for Waste Management has been sent out with a deadline of December 18th. The current contractor has inquired if the LUD would be interested in moving the collection date from Wednesday to Thursday where they would have more time and resources available. The Committee had no concerns and may be interested in changing the date.

Public Forum

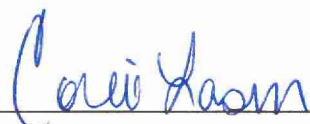
In Camera

Out of Camera

D. Friesen

THAT we do now adjourn at 8:04 p.m. to meet again on Monday, January 12, 2026 at 6:30 p.m.


 Chairperson
 D. Friesen


 Recording Secretary
 C. Larsen