

June 8, 2026

A meeting of the Committee of the L.U.D. of Warren was held at the Multi-purpose building on Monday, June 8, 2026 at 6:30 p.m. with the following present: Committee member D. Friesen, Committee member J. Olson, Committee member C. Martin, Chief Administrative Officer Kaitlyn Griffith and Recording Secretary Corlie Larsen.

Absent: Councillor D. Sinclair

Diana Friesen called the meeting to order at 6:30 p.m.

Adopt Agenda

C. Martin/J. Olson

BE IT RESOLVED THAT the Agenda for the June 8, 2026 meeting be approved with the following additions:

- Request for old playground equipment.
- Assessment 2027
- Proposed Subdivision file 4206-26-8606 SIRC Land
- Request to fill ditch along William Avenue.

3 For
1 Absent
Carried

Approval of Minutes

J. Olson/C. Martin

BE IT RESOLVED THAT the Minutes from the May 11, 2026 meeting be accepted as presented.

3 For
1 Absent
Carried

- Cal suggested that the agenda template be updated to include a "Business Arising from the Minutes" section under Approval of Minutes. This would provide an opportunity to discuss matters arising from previous minutes, rather than including update-only items under the Old Business heading.
- Administration provided an update on the shop hydro issue, advising that the breaker remains off. Public Works indicated that repairing the electrical service is currently a low

priority but will be addressed before winter. The Committee inquired whether there is a secondary power source at the shop being utilized. Admin to check.

- The Committee asked whether letters had been sent to property owners regarding the commencement of the Invicta Trail Project. Administration confirmed that the letters have been sent.
- Administration advised that the LUD's response to the property owner at 6 Coggan Way drainage request had been provided to the Planning Officer for forwarding to the requester.
- The Committee discussed the request for gravel on Manness Road. It was noted that, at the previous meeting, a decision had been made to defer the request until higher-priority projects are completed and the budget can be further assessed.

Delegations

None

Committee Reports:

Finance – May Financial Statement

- The Committee asked whether the Workers Compensation expense represented one-quarter of the annual cost. Administration advised that the amount reflected the full annual premium.
- Administration advised that the limestone expense related to the culvert installation project for the Invicta Trail.
- The Committee inquired about the Audiometric Testing expense. It was for staff hearing tests.

J. Olson/C. Martin

BE IT RESOLVED THAT the L.U.D. of Warren Committee accept the Financial Statements for May 2026 as presented.

3 For
1 Absent
Carried

RM Report – COTW and Council Meetings – Judy reported on attending the Council Committee of the Whole Meeting on May 19, 2026 with the following items discussed pertaining to the L.U.D.

Capital Projects Report

- Noted that the Public Works old truck will be sold to the LUD, with the LUD paying \$12,500 to the Rural Equipment Reserve in 2027.

- Public Works Foreperson advised that Hanlan paving is scheduled to begin next week.

Animal Control

- Council discussed the LUD's resolution and correspondence regarding the proposed Animal Control By-law. Planning and Development Officer advised that several requested provisions, including owner responsibility and requirements for dangerous dogs, are already included in the by-law. Other topics discussed included public education, enforcement, an arm's-length committee for dangerous dog incidents, animal limits, and response capacity. The opportunity for the LUD to provide feedback following first reading was not confirmed. The LUD delegation was heard later in the meeting.

Public Hearings

- A new feature has been added to the RM website to display upcoming public hearings. Council also discussed making the public hearing Q&A document available online and resuming its distribution with public hearing notices.

Cell Tower – Woodlands

- Council, the Municipal Emergency Coordinator, Fire Department representatives, and Minister Moroz discussed concerns about unreliable cell service during power outages due to the Woodlands tower lacking backup power. The Minister advised the matter falls under federal jurisdiction, with discussions continuing with Bell and the RCMP regarding potential infrastructure improvements.

PR 227 Detour

- Council noted that PR 227 may reopen earlier than anticipated, possibly in the first week of June. Discussion focused on the costs of repairing gravel roads affected by the detour and the extent of Provincial coverage for those repairs.

Maintenance Report

- Service Tracker – May
 - Lighting at school crosswalk – Public Works Foreperson advised parts were ordered and received just waiting for one more part. Unsure of how the damages occurred. No electrician required for the repair. The LUD public works will do the repair.
 - Dog Park Light – no new information
 - Gravel on Invicta Request – Foreperson advised not needed, road will be graded.
- Equipment Charges – No charges received for May.

Accessibility – No new

Pedestrian – No new

LUD Committee Prep – None

Steering Committee Report – None

Committee in Bloom – Judy reported:

- Proposed changes to the Invicta Trail Project parking area versus the north-end access will be discussed later in the agenda, with a resolution being requested.
- The bridge width has been revised from 24 feet to 23 feet to allow for the application of powder coating to the steel. Kevin Hickey of Spruce Acres will ask the engineer to amend the stamped design to reflect this change. Representatives from CiB, the LUD, and the RM Building and Development Officer were all in agreement with the modification.
- The committee has requested that the Communities in Bloom judges visit either July 24 or July 27. Once the date is confirmed, the CAO, Reeve, and LUD representatives will be invited to attend lunch with the judges.
- Communities in Bloom has received \$250 in donations in memory of Jan McLeod. The family has left the use of the funds to the committee's discretion. The committee is considering replacing one of the pyramid cedars in the Memory Garden and installing a commemorative plaque.

Old Business:

- Manness Road – No new info regarding the road transfer.
- Lion's Park Playground RFP – Resolution of Award

J. Olson/C. Martin

WHEREAS the Local Urban District Committee requested and reviewed proposals for the supply and installation of new playground equipment for the Warren Lion's Park; and

WHEREAS the Committee has evaluated the submissions received and determined that the proposal submitted by CRCS Recreation best meets the needs of the project and budget requirements;

THEREFORE BE IT RESOLVED THAT the Local Urban District Committee recommend to Council that the proposal from CRCS Recreation in the amount of \$74,737.00 plus applicable taxes be accepted, subject to the execution of a satisfactory acceptance agreement between the Municipality and the supplier.

1 Absent
Carried

- Community/Highway Sign – application
-Admin working on and will send to the Planning and Development Officer to find out what information is required and help with a site map.
- Asphalt Repair on MacDonald – quote

D. Friesen/J. Olson

BE IT RESOLVED THAT the Local Urban District Committee approve the quotation from Bituminex Paving Ltd. in the amount of \$2,450.00 plus applicable GST for the asphalt patch repair on MacDonald Avenue, with the work to be funded from the LUD operating budget.

3 For
1 Absent
Carried

- Memorial Garden Exit Fence – survey
 - Add to task sheet as a low priority item.
 - Property boundaries will need to be confirmed prior to any work proceeding.
 - Once property lines are established, consideration may be given to installing an approximately 8 ft fence with reflective signage.

New Business:

- Animal Control and By-law Enforcement – Letter to Council & LUD

A letter was received from a concerned resident in Warren informing the LUD Committee and Council of the recent dog incident in Warren, its impact on those involved, and the Municipality's current enforcement process. Council will review the LUD Committee's concerns, which have been incorporated into a consolidated list. Some concerns are already addressed in the current Animal Control By-law, while others are being considered as proposed amendments.

Administration is exploring enforcement options, including contracting with Prairie By-Law Enforcement or participating in the Community Safety Officer Program.

The CAO advised that the proposed amendment to increase the maximum number of dogs permitted per property to four has not been approved. Accordingly, the current limit maximum of two dogs for the LUD of Warren remains in effect. The LUD Committee

reaffirmed its preference to maintain the two-dog limit and not permit exemptions for foster dogs.

- Invicta Trail – Design Change

J. Olson/D. Friesen

WHEREAS the RM of Woodlands Public Works requires access to the north end of the proposed Invicta Trail from Hanlan Street;

AND WHEREAS Public Works has installed a culvert and foundation for a crossing;

AND WHEREAS the access also requires an extension of the proposed trail to the crossing;

AND WHEREAS the proposed designated parking area has been determined to be a lessor priority;

AND WHEREAS the Warren Communities in Bloom Committee in consultation with the province have approved a change in the project design;

AND WHEREAS the project change will increase the project cost by \$4,998.00;

THEREFORE BE IT RESOLVED THAT the LUD Committee also approves the Invicta Trail Project design be changed to remove the construction of the designated parking area and add the completion of the crossing and extension of the trail to the crossing;

AND FURTHERMORE that the LUD will cover the cost of the project overages, when the CiB contingency funding has been exhausted.

3 For
1 Absent
Carried

- Lions' Park Shelter and Electrical Room Door
 - The Committee discussed the condition of the Lions' Park shelter and noted that the structure has structural deficiencies causing the structure to shift along with collapsed pavers on the east side of the shelter. A quote in the amount of \$21,541.82 has been received for the required repairs.
 - The Planning and Development Officer advised that, as the RM is the property owner, the Municipality would be required to submit the application and that structural drawings would be required. Add to a COTW meeting for approval.

- The Committee also noted ongoing unauthorized access to the electrical room and requested that a coded lock be installed on the door to improve security.
- Request for Old Playground Equipment (item added)
 - The Committee received a request from an individual interested in obtaining the old playground equipment for use with goats.
 - Administration advised that disposal of the equipment would need to follow the Municipality's public auction process.
 - It was further noted that Public Works would be required to safely dismantle the equipment. The Committee agreed that the condition of the equipment should be assessed once removed to determine whether it is suitable for auction or disposal.
- Assessment 2027 (item added)
 - Information presented at the recent Council meeting regarding the 2027 assessment and tax impact was provided to the Committee for information.
- Proposed Subdivision file 4206-26-8606 SIRC Land (item added)
 - The Committee reviewed the proposed subdivision on SIRC land and expressed concern that the proposed lot layout may encroach upon the Dog Park parking area.
 - Administration will advise the Planning and Development Officer of the Committee's concerns.
 - It was noted that the RM currently has a lease agreement with SIRC for the park property.
- Request to Fill Ditch – along William Avenue (item added)

D. Friesen/C. Martin

WHEREAS the owner of 344 Hanlan Street has requested permission to fill the municipal ditch along William Avenue adjacent to their property to facilitate easier mowing;

THEREFORE BE IT RESOLVED that the LUD of Warren Committee approves the request, subject to the following conditions:

1. All fill material and cost associated with the work shall be at the property owner's expense.
2. The work shall be completed to the satisfaction of the Municipality and shall not impede drainage or negatively affect adjacent properties or municipal infrastructure.

3 For
1 Absent
Carried

Public Forum

- Judy Hogg inquired about the status of the no parking signs for Forester Dr. She noted that when the signs are installed, more than one sign will be required to adequately address parking concerns within the cul-de-sac.
- Ms. Hogg also requested dust control for the cul-de-sac, noting that the road surface is currently smooth with little remaining gravel, resulting in excessive dust.
- Administration will investigate whether Forester Dr. can be added to the dust control program, although the deadline for additions has passed and the dust control has already been ordered.

In Camera

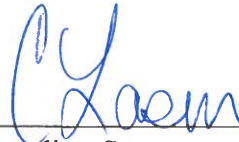
Out of Camera

D. Friesen

THAT we do now adjourn at 8:45 p.m. to meet again on Monday, July 13, 2026 at 6:30 p.m.



Chairperson
D. Friesen



Recording Secretary
C. Larsen