

August 11, 2025

A meeting of the Committee of the L.U.D. of Warren was held at the Multipurpose Building on Monday, August 11, 2025 at 6:30 p.m. with the following present: Committee member D. Friesen, Committee member J. Olson, Committee member C. Martin, Chief Administrative Officer Kaitlyn Griffith and Recording Secretary Corlie Larsen.

Regrets: Councillor D. Sinclair

Diana Friesen called the meeting to order at 6:30 p.m.

Adopt Agenda

C. Martin/J. Olson

BE IT RESOLVED THAT the Agenda for the meeting be approved with the following addition:

New Business

- Unsightly Properties

3 For
1 Absent
Carried

Approval of Minutes

- Correct that park donation was from the Lions.

J. Olson/C. Martin

BE IT RESOLVED THAT the Minutes from the July 14, 2025 meeting be accepted as presented.

3 For
1 Absent
Carried

Delegations

None

Committee Reports:

Finance

- Check on ¼" limestone charged. If it was for the Multipurpose Bldg it is to be charged as an at-large expense.
- Finance Manager noted that the budget amount of \$3,000.00 for a park gardener has now been reached.

- The Foreperson previously advised via email that the tires on the Tool Cat required replacement and provided several quote options to the LUD Committee for consideration. The decision on which tires to purchase was left to the Foreperson's discretion. An update on which option was selected and whether the purchase has been completed is still pending.

D. Friesen/J. Olson

BE IT RESOLVED THAT the L.U.D. of Warren Committee accept the Financial Statements for July 2025 as presented.

3 For
1 Absent
Carried

RM Report – COTW and Council Meetings – Cal reported on attending the July 15th Council Committee Meeting with the following items discussed pertaining to the L.U.D.

- Hanlan/Road 4W Paving Project. Council discussed the project phasing adjustment proposed by the LUD Committee completing engineering work in 2025 and potentially completing construction in 2026.
- 11 Invicta Street – Survey underway to determine the actual road location.
- Warren Hall Board – Discussion on funding options for the hall. Grant application was not approved to repair/refinish the hardwood floor.

Maintenance Report

- Service Tracker – Report Received.
- Equipment Charges – Charges received for July and added to the July financials.
 - Administration noted that updates have been drafted to the RM/LUD Equipment Sharing Agreement to include a minimum charge of 1 hour on equipment. Administration would like to review with public works for comment prior to getting approval.

D. Friesen/C. Martin

BE IT RESOLVED THAT the L.U.D. of Warren Committee accept the equipment charges with the R.M. for July as received.

3 For
1 Absent
Carried

Accessibility – No new.

Pedestrian – LUD presented a letter to have delivered to Doug Oliver, Reeve requesting a meeting.

LUD Committee Prep – Committee met on August 6th. Judy provided an overview of items discussed:

- Draft resolution regarding additional responsibilities for the Gardner.
- Outstanding issues related to Lions Park.
- Outstanding projects from the 2025 LUD Service Plan.
- Unsightly Properties.

Steering Committee Report – No new.

Committee in Bloom – Judy provided an overview.

- The Judge's visit was completed on July 31st
- The annual conference will be held in Gimli on October 4th.
- Sandy and Murray Scott have expressed interest in donating an interpretive sign for the Cottonwood tree located in Lions Park. Clarification is needed on whether formal permission or notification is required for the installation of such a sign. It was noted that the LUD Committee has previously been charged sign permit fees; however, as part of the RM believe this fee should be waived. CAO to advise.
- No word on the results of the From The Ground Up grant application.
- Yard of the Week has been awarded for six of the projected eight yards as well as two Businesses of the Month. These yards receive Miracle Grow signs and prizes. Two bonus properties will be awarded Miracle Grow Garden Selection.

Old Business:

- Manness Road – no new
- LUD Boundary Expansion – LUD area Maps – Planning department doesn't have the time or the resources to complete a map of this request. Options are with Repromap but will be timely and costly to develop the map and still will not be able to add roll numbers and owner ship names on the same map. For now see if Staples can produce a large copy of the existing roll number map on file.
- Parks/Greenspace – Heritage Park Maintenance
 - Pedestrian Egress Fence Survey - Discussion was held regarding the potential extension of the pedestrian egress fence, which may extend beyond the park property line and into the road allowance. The CAO advised that conducting a survey would be beneficial to confirm that the fence remains within park

boundaries and to support future planning and development projects. The survey should include both the property lines and the location of any existing structures or items within the surveyed area. The LUD Committee provided a resolution to proceed with the survey.

D. Friesen/J. Olson

WHEREAS Admin has recommended that a Surveyor complete a sketch of the Park in Warren to outline property lines and all structures within the public park, including known sprinkler heads;

AND WHEREAS this will help immensely with mapping the sprinkler system, mapping items that need repairs or attention, and future projects like adding new trees or elements to the public park;

AND WHEREAS Green Lawn has been out to the park several times working on the sprinkler system, with invoices being paid by the LUD;

THEREFORE BE IT RESOLVED THAT the LUD requests the RM to proceed with surveying the public park in Warren and absorb costs of same.

3 For
1 Absent
Carried

- Electrical Upgrades – completed
- Park Supervisor – LUD Committee provided resolution.

D. Friesen/J. Olson

WHEREAS RM Public Works requests the Casual Gardener Employee to undertake additional responsibilities in order to better facilitate the parks needs, which include playground equipment inspections, inventory of needed repairs within the park, aid in mapping out sprinkler system and record same into software program;

AND WHEREAS the LUD was assured maintenance of the park would be looked after by the LUD Seasonal Employee under the PW Manager;

AND WHEREAS the LUD only budgeted for a Gardener to plant and maintain the flowers along with Spring and Fall cleanup;

THEREFORE BE IT RESOLVED THAT the LUD request Council to consider covering the added costs for extra duties assigned to the Gardener position which aids Public Works in maintaining the RM Public Park for 2025.

3 For
1 Absent
Carried

- Outstanding Items – A list of playground equipment requiring attention and outstanding items was supplied by the LUD and to be added to Service Tracker.
- JRoss Holdback on Asphalt – mark item completed and remove from list.
- Kotelko Pedestrian Path Lighting – LUD Committee needs done before September when school starts. Equipment has been ordered waiting on Shipment.
- Hanlan St. Sidewalk Repair – LUD Committee need done before September when school starts. Public Works Foreperson has advised they should be able to start next week even though gravelling is still not complete.
- Industrial Park Signage – Administration looking into what is required to get permission to place sign on highway/provincial land.
- Hanlan Paving – Council ok with proceeding with Dillon Consulting.

New Business:

- Survey – Road Allowance & #11 Invicta (triangle property). The CAO has advised that the purpose of the current survey is to determine the location of the street lines within the road allowance. A prior survey was completed for the adjacent property, not the roadway itself. The CAO will reach out to the adjacent landowner to address any concerns they may have regarding the survey or potential impacts.
- Budget Timelines – Cal provided a preliminary budget meeting outline and agenda. Public works input will be required.
- Grain Elevator Update – CAO provided update that building is separating. No structural study has been done on the building. Still on the table to sell to WITC.
- Street line and Crosswalk Painting – Cal has provided a preliminary list to be used as a guide for phasing the street line and crosswalk painting over a 3-year period to assist with budgeting. Staff will need to confirm the applicable regulations and standards to determine what is permitted and not permitted with respect to street line painting.
- Unsightly Properties – LUD Committee supplied a listing for administration to notify.

Public Forum

In Camera

Out of Camera

D. Friesen

THAT we do now adjourn at 8:27 p.m. to meet again on Monday, September 8, 2025 at 6:30 p.m.



Chairperson

D. Friesen



Recording Secretary

C. Larsen